

Safety Program Goals

The suggested functions of the loss control committee include:

1. Developing a loss control and safety policy and communicating that policy to all Board members.
2. Serving as a loss control review board for all accidents or incidents involving employees, members of the general public or property. This includes recommending loss control and safety measures that could prevent similar occurrences in the future.
3. Establishing a procedure for reporting hazardous conditions or activities and taking corrective action.
4. Periodically inspecting facilities to see that they are complying with established loss control policies and standards and to identify and correct hazardous conditions.
5. Preparing checklists to guide and document inspections.
6. Determining loss control and safety training needs and developing a plan of action to provide safety training.
7. Ensuring that first aid kits and personal protective equipment needs are met.
8. Developing and conducting loss control and safety orientation program for new employees.
9. Reviewing compliance status with the agency's Records Management System.