

West Virginia Board of Licensed Dietitians

Date: March 28, 2022 Time: 3:00 PM

Location: Virtual

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√ - Present X - Absent/Excused

√	Andrews, Peg	Chair	√	Pauley, Alex	Admin Asst.
√	Arnold, Susan	Auditor	√	Weiler, Mark	Assist Attorney Gen.
√	Gould, Mary Kathryn	Secretary			
√	Mallory Mount	Vice Chair	X	Gannon, Amy	WVAND Liaison & Public Policy
√	Kelly Rutherford	Lay Member			

I. Call to order – the regularly scheduled meeting of the WVBOLD was held virtually on March 28, 2022. Peg called the meeting to order at 3:03 PM

II. Acceptance of Minutes: Motion #1: Upon motion by Susan seconded by Mallory, the board minutes for November 29, 2021 were approved. Motion carried.

III. Agenda:

Agenda Item	Discussion	Non-Conforming or Action
Office Messages	Several new licensees have wondered if they must pay to renew their license if they just obtained one in the spring. The board discussed having a prorated fee for individuals applying for a West Virginia license the first time if they are seeking a license after the first of the year. The board agreed a reduced fee was appropriate for new active and provisional licensees. With the reduced fee beginning January 1 of each year, licensees would be expected to renew their license at the full rate during the renewal period.	Motion #2 to charge a reduced fee to those seeking new active or provisional licenses on January 1 and after was introduced by Mary Kathryn and seconded by Mallory. The motion carried.
2022 Legislative Session	<p>HB 3035 sunseting the WVBOLD was introduced in the House Government Organization Committee but did not move past that committee. The main criticism is the idea that this board is duplicative of CDR. Dietitians and their supporters spoke to legislators preventing the bill from moving forward.</p> <p>SB 334 has reached the Governor's office. This rule will require the WVBOLD to reduce its fees as follows:</p> <p>Active from \$75.00 to \$69.00 Provisional from \$50.00 to \$46.00</p>	<p>The board is considering how it can more visibly distinguish itself from that of CDR.</p> <p>The renewal period for licensed dietitians begins April 1, 2022. It is unclear when the</p>

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		<p>Governor will sign SB 334 but in anticipation, WVBOLD will reduce the licensing fees beginning April 1, 2022. If the Governor does not sign, the fees will return to \$75.00 and \$50.00 respectively for FY 2023.</p>
<p>Role of Licensing Board</p>	<p>If the WVBOLD was to continue, recommendations from the PERD report suggest strengthening the law requiring licensure and being more specific in the scope of practice and description of medical nutrition therapy. Mark suggested looking at the licensing laws of several surrounding states to see what they have in place and tightening up the language. The statute will need to be opened to make any changes and that can draw more criticism and lead to elimination, but it is the only way to make changes.</p>	<p>Motion #3 for WVBOLD to work with the WVAND board in developing more specific language related to the scope of practice for WV licensed dietitians was introduced by Peg and seconded by Susan. The motion carried.</p>
<p>License Report:</p>	<p>Current number of licenses – 554 31 new licenses since the November board meeting. Many of the new licenses are out of state dietitians conducting services through telehealth.</p>	
<p>Treasurer's Report</p>	<p>P-card charges since the November meeting are for Suddenlink and total \$382.50. Current Balance on hand as of March 11, 2022 - \$69,822.80</p> <p>The board discussed purchasing Microsoft 365 for office use and future meetings.</p> <p>In consideration of FY 2023 budget, the board discussed the need to make adjustments for Alex's salary increase,</p>	<p>Alex will find out how to purchase the software and what the appropriate line items will be for the purchase and monthly fee.</p>

	the purchase and maintenance of Microsoft 365, and the purchase of a new computer for the office. All other items in the budget will remain consistent with FY 2022.	
Goals and Objectives	<p>Goal #1 for FY 2023 is to change the WVBOLD website from .com to .gov. This is based on a recommendation from the PERD report to be consistent with other government agencies.</p> <p>Goal #2 is to create a continuing education component to the WVBOLD website to enable licensees to complete some CEUs through the board.</p>	<p>Peg and Alex will initiate the process of changing the website address.</p> <p>Board members will continue to develop ideas to provide CEUs on topics that include ethics, public policy, and MNT.</p>
2021 CE Audit	There were no updates from the last board meeting. Two licensees did not respond to the audit request. They were emailed at the first of the year, but Susan did not hear back from either. To follow up, they will be sent a certified letter and if verification of CEUs is not provided, they will not be able to renew their licenses for FY 2022.	Certified letters requesting CEU documentation will be sent from the board office. Holds will be placed on the licensees, preventing renewal, until CEU verification is complete.
WVAND Liaison	No report	
Next Meeting	August 29, 2022, at 3:00 pm	

IV. Adjourn Regular Session at 4:44 PM

MOTION: Motion #4 was made by Mary Kathryn and second by Mallory to adjourn the Regular Session of the WVBOLD. Motion carried.

Respectfully submitted,  
 Peg Andrews  
 Chair

Mary Kathryn Gould  
 Recording Secretary