

√ - Present X - Absent/Excused

√	Andrews, Peg	Chair	X	Pauley, Alex	Admin Asst.
√	Arnold, Susan	Auditor	√	Weiler, Mark	Assist Attorney Gen.
√	Gould, Mary Kathryn	Secretary			
√	Mallory Mount	Vice Chair	√	Gannon, Amy	WVAND Liaison & Public Policy
√	Kelly Rutherford	Lay Member			

- I. Call to order – the regularly scheduled meeting of the WVBOLD was held virtually on November 29, 2021. Peg called the meeting to order at 3:00 PM
- II. Acceptance of Minutes: MOTION: Upon motion by Susan seconded by Mallory, the board minutes for August 30, 2021 were approved. Motion carried.
- III. Agenda:

Agenda Item	Discussion	Non-Conforming or Action
Follow-up Title Protection Complaint # 02-FY2021.	Dustin Holston spoke to the board about the services of his business Advanced Nutrition Solution. He verified that a registered and licensed dietitian has been hired by his company.	The business website will be checked to see what changes have been made. Complaint resolution pending
Follow-up Inquiry Complaint # 01-FY2021	A RDN from NC asked if she need to have a WV license to continue seeing a client of who attended a WV university. The dietitian was informed she would need a license if practicing via telehealth; however, the client moved back to NC so the license requirement is moot.	Student moved back home and is no longer being seen in WV Complaint closed.
Telehealth	It was suggested that licensing boards falling under Chapter 30 (30-1-26) create rules addressing the use of telehealth in their respective practices. WVBOLD has created a draft and would like to have members of WVAND review and provide any recommendations before the proposal is released for public comment. A final draft will need to be ready to submit for legislative review before June 2022.	Amy will share the draft with the WVAND Board at its next meeting in December 2021.
Office Report	Alex continues to respond to questions received via email or phone. If she cannot answer a question, she will forward to Board members. Since the last board	

	meeting, no complaints have been received.	
PERD Report	The Board has not had any additional communication regarding the PERD Report following the September 13 th legislative hearing. Several RDs have followed up with thank you notes and MU students have written notes to legislators and made social media posts about what a Registered Dietitian does. The Board will likely will not hear about this until it is brought up in the next legislative session.	Eat Right WV Day is January 17, 2022 and may present a good opportunity to speak with legislators about supporting licensure.
Budget	As of November 28, 2021, the FY balance was \$27,238.47. An email was received on November 5, 2021 advising the WVBOLD to pay \$7099.67 to the general fund due to excess cash on hand. Members discussed possible ways to use money to prevent this from happening again.	Peg will ask Mark if WVBOLD is able to sponsor a speaker for educational purposes.
Licensing Board Seminar	There was no meeting held this year but educational handouts were provided to those who signed up to receive them. Alex and Peg were recipients of the handouts.	
CE Audit	Twenty-nine licensees were audited this year and thus far, Susan has received 26 reports, all of which have been approved. Reports were due November 15. Susan will get in touch with the three licensees who did not return their reports to see if they received the original letter. They will be given a few additional weeks to send them to her.	A final report of the 2021 audit will be presented at the next Board meeting.
WVAND	Amy provided information on activities WVAND has planned for the coming months. They are as follows: WVAND Board Meeting – December 10 Video Club Study Group Licensure Seminar – January 6 Eat Right Day January 17 at the Capitol Nutrition and Dietetics Advocacy Summit January 26-27 PSE Webinar – March 9 WVAND Educational Meeting April 21-22, Charleston Ethics Webinar – May 4	Amy will present the Telehealth Rules draft to the WVAND Board for comments and revisions and will also discuss interest in co-sponsoring educational speakers.
Website Updates	A suggestion was made in the PERD report to change the WVBOLD website from a .com to .gov address. Peg	Peg will begin the process of

	<p>has made inquiries as to how to make this happen and will begin the step by step process.</p> <p>A new entry to the FAQ section of the website was suggested to provide information about what licensure means to RDNs and the public. Board members reviewed and made final edits to what will be added to the website.</p>	<p>changing the web address from .com to .gov.</p> <p>“What licensure means to me.” Will be added to the FAQs on the WVBOLD website.</p>
Round table	<p>The WVBOLD administrative assistant has not received a pay increase for 18 months. The Board discussed this issue and determined that money was available to provide a 10% increase. This will bring the wage up to <u>\$14.30/hr.</u> Motion to provide a 10% increase to the Administrative Assistant’s pay was made by Mary Kathryn and seconded by Susan. The motion carried.</p>	<p>A 10% increase was approved for the Administrative Assistant’s wage.</p>
Next Meeting	<p>March 28, 2022 3-5 pm.</p>	

IV. Adjourn Regular Session at 5:02 PM

MOTION: Motion was made by Mary Kathryn and second by Mallory to adjourn the Regular Session of the WVBOLD. Motion carried.

Respectfully submitted,
Peg Andrews, RD
Chair

Mary Kathryn Gould
Recording Secretary