West Virginia Board of Licensed Dietitians
Date: January 24, 2025 **Time: 11:00am**
Location: Remote
 ***phone**

Members Present: **Others Present:**

✓	Diane Keegan	Chairperson	✓	Mark Weiler	Board Attorney
✓	Jenni Jones	Vice Chair/Treasurer	✓	Rebecca Dattola	WVAND PPC
✓	Jenna Boytek	Audit Committee Chairperson	✓	Helenia Sedoski	WVAND
*	Kelly Povroznik	Secretary			
✓	Kelly Rutherford	Lay Person			
✓	Tammi Chapman	Administrative Assistant			

I Call to order-a meeting of the WVBOLD was held by zoom on January 24, 2025. Diane Keegan called the meeting to order at 11:08am. A quarum was established.

II Acceptance of Minutes-Motion was made by Diane to accept all previous minutes, the motion was seconded by Jenna. Motion carried.

III Agenda:

Agenda Item	Discussion	Action
	At 11:11am Attorney Weiler requested to go into Executive session first.	Diane made a motion, Jenna seconded. Motion carried.
Executive Session	•A complaint regarding a possible non-licensed person performing nutrition counseling and weight loss injections. •Diane began a discussion about CEU's on WVBOLD website.	•Attorney Weiler gave suggestions on how to handle the complaint and inform him if further action is needed. •No conlusions made at this time.
General Session	At 11:38 board entered General Session and Helenia and Rebecca joined the meeting.	
New Business	Helenia and Rebecca discussed with the board the pros and cons of joining the Compact and to add any changes to the bill before it goes to the WV State Legislature in two (2) weeks. Helenia also stated that if WV does not want to join the Compact to contact delegate Clark's office.	A motion was made by Jenna and seconded by Jenni. Motion carried.

Treasurer's Report	•Jenni presented the November Expense Report for the boards review. A discussion began about the creation of a new report including breaking out administration fees from the phone bills and having them stand alone. Jenni also presented a request to put the current and year to date budget above the object codes on the Expense Report. •Diane made a motion to discuss adding the budget for the year and year to date on the expense report at the next board of directors meeting.	•A motion was made by Jenna to approve the November Expense Report and the creation of a new expense report. Kelly P. seconded the motion. •Kelly P. seconded the motion. Unanimously carried.
Audit Report	•Jenna presented the annual audit report for the boards review. •Diane made a motion to approve and dispense with the reading of the rest of the audit.	•One license was removed from active. •Jenni seconded the motion.
Other Business	•Jenna made a request to have PERD relinquish having CEU's on the WVBOLD website and to add a licensure video to the website. •Diane made a motion to add a change to licensure requirements that all applicants submitting an application after January 21, 2025 must have a Masters degree or a CDR certificate. Those licensed before January 21, 2025 are considered grandfathered in. •Diane made a motion for Tammi and herself to update license application information on the WVBOLD website. •Diane stated that Jenni and herself will go over meeting minutes from the March 2024 Board of Directors Meeting.	•Diane motioned to approve. Kelly P. seconded the motion. •Jenni seconded the motion. Unanimously carried. •Board unanimously carried. •Board agreed.
Further Discussion	•Board discussed not giving out list of active dietitians and their addresses. •Board discussed changes needed on website.	•All agreed. •All agreed.

Adjournment	There being no further business Diane made a motion to adjourn.	Kelly P. seconded the motion
11:33am	Meeting Adjourned	