West Virginia Board of Licensed Dietitians
Date: June 17, 2025, Time: 8:00am
Location: Zoom

Members Present:

Diane Keegan	Chairperson	
Jenni Jones	Vice Chair/Treasurer	
Jenna Boytek	Audit Committee Chair.	
Kelly Povroznik	Secretary	
Tammi Chapman	Administrative Assistant	

I Call to order – A meeting of the WVBOLD was held via zoom on June 17, 2025. A quorum was formed. Diane Keegan called the meeting to order at 8:09am

II Kelly made a motion that some changes are needed to April 29th meeting minutes, Diane seconded. Jenni motioned to accept Aprill 29th meeting minutes after changes are made, Kelly seconded the motion.

Executive Session	Diane made a motion to begin with Executive Session, Jenna seconded. Diane addressed complaint #2025-03. Complaintive said she moved to Georgia and is not renewing in WV. She said she will quit using RDA.	
Treasurer's Report	Jenni said she would finalize the May report and then send it out. Jenni sent 3 emails concerning the AR17 report changes were made	Diane made a motion to approve. Jenna seconded the motion.
General Session	•The board discussed dietitians not receiving emails, sending information out to all active dietitians, and snail mail for dietitians to update their status if retired or deceased.	Diane approved Jenni seconded

	•Jenna discussed concern with giving out a list of dietitian's names when requested. •Jenna began a discussion about sending all licensure information out to the distribution list of active licensees. •Diane suggested to put it on the WVBOLD website and tell active licensees where to find it on the site.	
	•The board discussed Linda St. Claire volunteering to be our liaison.	
	•A discussion began about how to create a form for Universal Licensure by looking at how other boards are doing them. •If applicant is not an RD they would have to fill out a Universal Form.	
	•Jenna informed the board the difference between an RD and a CNS. RD's do not have to be a resident of the state of WV. CNS do have to be a resident.	
	•Diane made a motion to form a subcommittee to discuss Universal Licensure. •Members being Diane, Jenni and Kelly. •First meeting of subcommittee being June 30, 2025, at 5:00pm to 7:00pm via zoom.	Kelly seconded the motion
New Business	No new business	
	•Diane made a motion to adjourn.	Kelly seconded the motion
	Meeting Adjourned at 9:32 am.	